

Test Bank Answer Key

CHAPTER 1 Introduction to the Paralegal Career

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True/False

1. T
2. F
3. F
4. F
5. T
6. T
7. F
8. F
9. T

Multiple Choice

10. B
11. C
12. D
13. D
14. B

Short Answer

15. American Bar Association
16. A formal recognition that a paralegal has met designated qualifications.
17. A traditional paralegal is an employee of an attorney. An independent contractor has his or her own business.
18. A law-firm employee, often a paralegal, who helps the firm determine whether a conflict of interest exists between prospective clients and current or former clients.
19. (1) Using or attempting to use legal skills to help resolve a specific person's legal problem when the assistance is provided by someone who does not have a license to practice law and when the assistance requires such a license or other authorization. (2) A nonattorney's performance of tasks in a law office without adequate attorney supervision when those tasks are part of the practice of law. (3) Delegating tasks to a nonattorney that only an attorney can perform.
20. The market rate of paralegal fees can be awarded in a statutory-fee case under the Civil Rights Attorney's Fees Award Act.
21. A general guideline used by some law firms to identify budget expectations related to hiring paralegals: gross revenue generated through paralegal billing should equal three times a paralegal's salary.
22. The person:
 - Has acquired legal skills through education, training, or on-the-job experience
 - Works under attorney supervision
 - Performs substantive legal work that the attorney would have to perform if the office did not have a paralegal

Fill-in-the-Blank

- 23. question
 legal question
 issue
 legal issue
- 24. absence
- 25. transactional
- 26. contingent
- 27. clerical secretarial
- 28. specific particular
- 29. billable hours
- 30. nonbillable
- 31. contemporaneous
- 32. realization

Matching

- 33. D
- 34. E
- 35. A
- 36. F
- 37. C
- 38. B
- 39. H
- 40. G